

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY  
EXECUTIVE & FINANCE AND NOMINATING & HUMAN RESOURCES MEETING**

**November 9, 2017**

**PRESENT:** Larry Epstein, Patricia Finder-Stone, Beth Relich, Bev Bartlett, Mary Derginer, Mary Johnson, Debi Lundberg

**ABSENT:** None

**EXCUSED:** None

**ALSO PRESENT:** Devon Christianson, Kristin Willems

The meeting was called to order by Chairperson Epstein at 8:39 a.m.

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF AGENDA:** Ms. Derginer/Ms. Finder-Stone moved to adopt the agenda. **MOTION CARRIED.**

**APPROVAL OF THE MINUTES OF SEPTEMBER 13, 2017:**

Ms. Relich/Ms. Bartlett moved to approve the minutes of the September 13, 2017 Nominations and Human Resource Committee meeting. **MOTION CARRIED.**

**POTENTIAL CANDIDATES FOR THE ADRC BOARD VACANCIES:**

**A. REPLACEMENT OF JESSICA NELL**

Ms. Christianson is still seeking someone to represent people with disabilities on the ADRC Board of Directors, but does have a meeting scheduled with a possible candidate.

**B. VACANCY FOR BETH RELICH IN 2018**

Ms. Christianson referred to the application for Tom Smith to replace outgoing board member Beth Relich to represent people with developmental disabilities. Mr. Smith retired from Brown County in 2017.

Ms. Finder-Stone/Ms. Lundberg moved to approve Tom Smith's application to the ADRC Board of Directors. **MOTION CARRIED.**

**C. SLATE OF OFFICERS FOR ADRC 2018**

Ms. Christianson reported that the proposed slate of officers has been contacted and have agreed to serve in the following positions for 2018:

**1) CHAIRPERSON – LARRY EPSTEIN**

**2) VICE-CHAIRPERSON – PATRICIA FINDER-STONE**

**3) SECRETARY – BEV BARTLETT**

**4) TREASURER – MARY DERGINGER**

Ms. Johnson/Ms. Relich moved to approve the slate of officers as presented. **MOTION CARRIED.**

**D. BOARD MEMBERSHIP, APPOINTMENTS AND REAPPOINTMENTS 2018**

Ms. Christianson referred to the ADRC Board of Director Members and Appointments: 2018 document with updated information for 2018.

Ms. Relich/Ms. Lundberg moved to approve the board membership appointments and reappointments for 2018. **MOTION CARRIED.**

**ENTER INTO CLOSED SESSION:** Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Ms. Finder-Stone/Ms. Johnson made a motion to move into closed session at 9:00 a.m.

**RETURN TO OPEN SESSION:** Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Ms. Finder-Stone/Ms. Lundberg moved returning to open session at 10:20 a.m. **MOTION CARRIED.**

**A. EXECUTIVE DIRECTOR EVALUATION:**

The committees provided feedback in regard to Ms. Christianson's performance in 2017. Mr. Epstein will combine comments from the committee members and will forward a finalized evaluation to Ms. Christianson.

Ms. Finder-Stone/Ms. Lundberg made motion to accept Executive Director's performance evaluation. **MOTION CARRIED.**

**ADJOURN:** Ms. Derginer/Ms. Lundberg moved to adjourn. The meeting adjourned at 10:35 a.m. **MOTION CARRIED.**

Respectfully submitted,

Kristin Willems  
Administrative Specialist